

## ST FAITH AND ST MARTIN CE JUNIOR SCHOOL



### Charging and Remission Policy 2019/2020

#### Music Tuition

Children are charged for peripatetic music lessons on the following basis:

Each weekly lesson costs the school £36.80 per hour. Instrument hire is £17.50 per term.

Each child pays according to how much tuition time they have.

For example, child A has 20 minutes on his own therefore he pays £12.27 per week

Child B shares a 30 minute lesson with three other children – they pay £6.13 each (i.e. 10 minutes)

There is a Remission Scheme in place for families of children who are in receipt of Income Support, Income Based Job Seekers Allowance (not contributions based) or Child Tax Credit (with an income less than £16,190 as of April 2010), guarantee element of State Pension Credit or support under part VI of the Immigration & Asylum Act 1999 (i.e. the criteria currently used for Free School Meals) and they can produce proof of this, they only pay 50% of the above costs. *(If you are in receipt of Working Tax Credit you are NOT eligible to claim free school meals).* Looked After Children do not pay any costs. The sibling remission is no longer available.

From the example above child A would pay £6.14 per week and child B £3.07 per week. Application forms for Free School Meals are available from the school office. Completing a form does not mean that your child must have Free School Meals.

Parents/carers sign a slip at the beginning of each year that gives their agreement for their child to have music lessons in school and that they are willing to pay termly for the tuition. The attached letter also states that the school has to pay for the lessons regardless of whether or not the child attends every lesson.

Instrument hire charges do not apply for looked after children or those entitled to free school meals.

#### **'Optional extras' i.e. activities outside school time not related to statutory duties.**

- Charges will be levied unless Governors decide otherwise. The school will fund costs arising from Governors' decisions on remissions.

#### **Board and lodging on residential visits.**

Section 457 of the Education Act 1996 states where a parent is in receipt of prescribed benefits or allowances, their child is entitled to free board and lodging on a residential trip.

The prescribed benefits are;

- Income Support;
- Income-based Jobseeker's Allowance;
- Support under Part VI of the Immigration and Asylum Act 1999;
- Child Tax Credit, provided the parent is not entitled to Working Tax Credit and their annual income does not exceed £16,190;
- Guaranteed Element of State Pension Credit;

- Income-related Employment and Support Allowance.

As a statutory minimum, the school will provide complete remission of board and lodging charges to pupils whose parents receive the prescribed benefits above if the activity is deemed to take place during school hours, or out of school hours, but is covered by the criteria set out in paragraph 19 of DfES Circular 2/89, i.e. no charge for any activity provided to:

- Fulfil any requirements specified in the syllabus for a prescribed public examination.
- Specifically fulfil statutory duties relating to the National Curriculum.
- Specifically fulfil statutory duties relating to Religious Education.

#### **Board and lodging on residential visits**

- Charging is permitted for this element only, (other costs, such as transport etc., may be financed by voluntary contribution or from other sources).
- If the visit is wholly or mainly in school hours, children whose parents are receipt of the benefits listed above, are entitled to the remission of these charges.
- The cost involved will be met from the school's resources. Governors will determine and finance school policy and any remissions in addition to those required by law.

#### **Re-scrutiny of exam result.**

- Parents to pay all charges unless in special circumstances Governors wish to have the papers of a number of pupils re-scrutinised.

#### **Voluntary Contributions by Parents**

- Parents may be invited to make voluntary contributions towards the cost of an activity for which a charge may be made, **but such requests must make it clear that there is no obligation to contribute. Pupils must not be treated differently according to whether or not their parents have agreed to make a voluntary contribution.**
- If a trip is planned mainly within school hours, i.e. 50% or more of the trip, including transport time, is within school hours, parents may be invited to contribute, but **no pupil may be excluded from the trip because their parents have not contributed.**
- Charges made to parents must not exceed the actual cost of the activity in order, for example, to raise additional funds to cover any short fall caused by parents opting not to contribute, although there is nothing to prevent other parents making a voluntary contribution over and above that cost.

#### **Charging Parents for breakages and fines**

Parents will be asked to pay a voluntary contribution towards the cost of replacing a broken window or a defaced, damaged or lost textbook etc. where this is the result of a pupil's behaviour.



B.H.H.

9/12/19.